

SAINTS PETER & PAUL PARISH

Pastoral Plan

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INTRODUCTION

SS. Peter & Paul Church – A Vibrant and Welcoming Catholic Community in Rocklin, California

MISSION STATEMENT – WHY WE EXIST

The people of SS. Peter & Paul Parish are called to create and sustain a community of faith in Jesus Christ. We celebrate the life of faith through the Eucharist. As we break bread together, we are inspired to care for others and are challenged to grow in faith through prayer, study, and social interaction.

—Adopted March 10, 2009

VISION STATEMENT – HOW WE ACHIEVE OUR MISSION

All parishioners recognize the challenge of the Gospel and the Eucharist as evidenced by participating in various ministries, inviting and welcoming others, caring for and serving those in need, and promoting peace and justice.

—Adopted March 10, 2009

Core Values

The core values of SSPP Parish are reflected in the Four Pillars which were adopted by the Parish Council as a guide for internal assessment of our parish strengths and needs:

- **Core value #1: Worship/Liturgy**
 - As we celebrate the life of faith through the Eucharist, we make our weekend worship a priority and centerpiece of Parish life, recognizing that weekend mass is the primary point of contact for many parishioners with one another. We support this experience through music, homilies, lectors (proclaiming the Word of God), and other ministries of service at mass: Extraordinary Ministers of Communion, Altar Servers, gift bearers, ushers, mass coordinators., a/v. We promote other worship activities and opportunities, including daily mass, prayer services.
- **Core value #2: Witness/Evangelization**
 - This includes faith formation for all ages (preschool through adult), sacraments/sacramental preparation, welcoming newcomers (Catholic and non-catholic), programs for Catholics Returning Home, inquiry, and RCIA.
- **Core value #3: Service/Charity**
 - This includes service to our Parish community through various ministries (e.g., outreach to the sick and elderly, support for young families by providing child care during mass) and service to the larger community, through seasonal activities during Lent and Advent, and assistance to the homeless (Gathering Inn) and the poor (St. Vincent de Paul, Loaves and Fishes). Financial support for the Parish and the Diocese to enable programs.
- **Core value #4: Fellowship/Agape**
 - SSPP provides opportunities for large and small group fellowship, through bible study, as well as parish ministries (e.g. Wake Up, L.O.V.E., Ladies Guild, Men's Club, MOMents of Grace, Soulcore, coffee and donuts).

Part One: Process, Planning, and Overview/Summary

TEAM INTRODUCTION

Bruce Ebert is a board certified clinical & forensic psychologist and an attorney at law representing military veterans and health care professionals. He participated in a neuroscience re-training program, recently, over a 6-year period. He is a former Air Force officer with specialized training in profiling, anti-terrorism and crisis management who continues to work with the U.S. DOD. He has pioneered guitar masses in the Chicago area in 1968 and plays guitar in the choir at the 5:00 & 11:00 masses. He is married to Pamela, a marriage & family therapist and has three adult children and four grandchildren. He has been committed to the SSPP planning team to make our church community better and better.

Bob Falco is a retired California lawyer and was an active member of the Bar for 53 years before retirement. He and his wife, Mary, a retired RN, have gone on several missionary trips and are leaders of Community Bible Study, a non-denominational study group meeting at Centerpoint Church. Bob has volunteered at St. Vincent DePaul, WWJD, Stand Up Placer and Faith Alive. He lives in Springfield, a retirement community in Rocklin. He has three children and nine grandchildren. He has been a parishioner for 15 years and joined the planning team to be able to give back to SSPP.

Cathy Frink was an Administrative Law Judge with the Office of Administrative Hearings, State of California, for 32 years prior to retirement in 2015. She and her husband Ray became involved at SSPP in 1991. They have two sons and one granddaughter. Cathy has taught religious education, children's RCIA, and adult confirmation. She has assisted with the High School Youth Group, including retreats and mission trips, and she sings in the Sunday 5:15 choir. She is grateful for the opportunity to help our parish grow and thrive as a member of the PPT.

Cheryl Sweet is a retired teacher who worked as a classroom teacher for 18 years and a substitute teacher in Lincoln and Rocklin for 12 years. She serves as a Eucharistic Minister and Lector for the 11:00 mass on Sunday. She lives in Lincoln Crossing with her husband Don and is on the Activities & Lifestyle Committee at the Lincoln Crossing Homeowners Association. She has one son, Mark, who lives in Carmichael. They have been actively involved in the Parish for 12 years, volunteering with coffee and donuts and the Gathering Inn. Cheryl joined the PPT because she wanted to serve the parish as an active participant in the future of the parish incorporating ideas for enhancing change.

Elaine Villamil has been a member of SSPP Parish for almost 25 years. She is involved in many ministries in the church, including Church Cleaning, Ladies Guild, and Liturgical Environment. Elaine has also been singing in the choir at the 11:00 mass for many years. She and her husband, Tony, have two teenage boys. Currently, she is also a member of the Liturgy Committee and is a Faith Formation teacher in a 3rd/4th grade class at SSPP. Like her fellow team members, Elaine cares deeply for SSPP church and community. She accepted an invitation to join the team to help the parish community to continue to increase in faith and numbers.

Alana Welz has been a parishioner at SSPP Parish since 2005. In that time, she has served on the Parish Finance council, served 12 years in the catholic marriage preparation ministry, member of the SSPP music ministry at the 5:15 mass, member of MOMents of Grace, and a participant in the L.O.V.E ministry (Living our vows everyday). Professionally, Alana has nearly 20 years of experience in analytics, with her most recent experience being in Data Science. She is married to the love of her life, Daniel for the last 14 years, they have two children; Peter (7) and Aloma (2). She is grateful for the parish's focus on the future with strategic planning and feels blessed to be able to help our parish make data driven decisions.

PURPOSE

The purpose of establishing a Pastoral Plan is to identify the strengths and challenges facing our parish—what we do well, and opportunities for growth/improvement—to foster the mission of the Parish. By establishing concrete goals and strategic objectives, we will support each other as a family in faith. By strengthening our individual and collective faith (through worship, catechesis, service, and fellowship/devotion), we will be transformed from “consumers” who are merely maintaining our faith, to missionary disciples of Christ who can fulfill the Great Commission in Matthew 28:19-20:

“Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely, I am with you always, to the very end of the age.”

PROCESS

Under the leadership and vision of SSPP’s pastor, Fr. Bony, the Parish conducted a Parish survey in January 2017. The purpose of the survey was to obtain information and gain insights from our parishioners to help in planning for the future. All ages were encouraged to participate. Participants could choose to remain anonymous.

The survey was conducted in two formats, on paper and online. The survey was distributed to those attending mass on January 28-29, 2017. Time was provided during mass to complete the survey. Parishioners were encouraged to take survey forms to those not in attendance. An electronic reminder was also sent to encourage participation online.

There were 1,197 total responses to the survey, a 75% response rate based on the average weekend mass attendance (1,600 in 2016).

In the spring of 2017, the Parish Council met to discuss a framework for preparing a Pastoral Plan and the creation of a Pastoral Planning Team (PPT). Six individuals submitted applications and were invited to join the PPT. The team members met each other for the first time at the August Parish Council meeting. The team has met regularly since that time. Christy Oliviera left the PPT in October 2017. Elaine Villamil joined the PPT in November 2017.

In the fall of 2017, the team focused on analyzing the data from the Parish Survey. In early December 2017, the PPT presented the results of the Parish Survey to the Parish at all 4 masses; the PPT prepared a 4-page summary, which was distributed in hard copy. In addition, the 4-page summary, as well as an expanded survey summary, were made available on the Parish website. In mid-December 2017, the PPT conducted “listening sessions” on a Saturday afternoon before the 5:00 mass, Sunday morning after the 9:00 mass, and Sunday afternoon before the 5:15 mass. Fewer than a handful of people came to ask questions.

In January and February 2018, the PPT developed questions to use for interviews with Parish staff. The 12 interviews were scheduled and conducted in February and March 2018. At least two team members participated in each interview. In April 2018, the PPT developed a short electronic questionnaire to be sent to key ministry volunteers. About 85 ministry volunteer questionnaires were sent; some individuals received more than one questionnaire invitation because they were deemed to be a key ministry volunteer for more than one ministry. The PPT received 51 responses to the electronic ministry volunteer questionnaires.

In May and June 2018, the PPT compiled and analyzed the data from the staff interviews and key ministry volunteers, considering the strengths, weaknesses, opportunities and threats (challenges) (SWOT). In July 2018, the team compiled a comprehensive list of recommendations for Parish growth and improvement,

based on the Parish surveys, staff interviews, and ministry volunteer questionnaires. From this comprehensive internal working document, the PPT created a list of “Top 10” Priorities, with specific suggestions and recommendations, as a first step in preparing the Pastoral Plan. The “Top 10” Priorities, as well as a condensed summary, were submitted to the Parish Council in August 2018. The Parish Council assigned “high,” “medium,” and “low” to the various priorities.

The PPT used the feedback from the Parish Council to identify eight goals, with specific objectives and action plans. The team met with members of the Parish Finance Council in February 2019, to discuss strategies to achieve some of the identified objectives. The PPT presented a draft Pastoral Plan to the Parish Council on April 1, 2019.

PLAN OVERVIEW/SUMMARY

The PPT identified the following goals for the Parish Plan:

Goal 1: Updated and accurate census of the parish to ascertain who are members of the church

In order to strengthen our parish family and respond to the needs of parishioners, it is necessary to learn who is in the parish, and to eliminate outdated and inaccurate information from the parish database. We will create a team to identify and attempt to contact parishioners who are not active in the parish to confirm they still wish to be part of the parish. The team will develop a process to make sure that the parish database is updated periodically to maintain accuracy.

Goal 2: Complete a needs assessment of parishioners to connect parishioners with programs they want/need, and to find volunteers to participate in parish programs/activities

The parish will identify a person to be the Volunteer Coordinator for the parish. This person will develop a form that can be used when registering new parishioners and which will be sent to current parishioners to gather more complete information about needs, talents, and interests. Through enhancements to the parish database (PDS), we anticipate that parishioners will be able to update their information. This information will be available to parish staff for planning purposes and identifying potential needs/new programs. The Volunteer Coordinator will be able to use this database to organize and provide volunteers for various parish activities.

Goal 3: Improve communication to parishioners

The parish will utilize various methods of communication to provide information to and obtain information from parishioners, including social media, Flocknotes, the parish app (MyParish), and Ministry Scheduler Pro.

Goal 4: Utilize physical plant to provide a safe and welcoming environment.

We will seek to have a review conducted of parish facilities to consider upgrades to specific areas, including ADA-compliant bathrooms (with changing tables in all bathrooms), risers in the church to re-position the choir so they face the congregation, space for projectionists and a/v equipment in church, and possible enhancement of the child care play area.

Goal 5: Make weekend worship/liturgy a priority and centerpiece of parish life.

There were several areas identified that are important to the creation of a joyful, prayerful, loving, family worship experience at our weekend masses. The plan recommends upgrades to the sound system and ongoing maintenance of equipment to produce the best possible sound and projection, to enhance participation by all parishioners. We recommend an expanded role for the Music Coordinator, including the creation of a children's choir and teen choir. There will be continued support for the welcoming ministries, including ways to connect new members with existing parishioners. We believe that support for young families is crucial, and providing child care during the Sunday masses will allow parents to grow in their faith by participating more fully in the liturgy. We wish to encourage greater participation in liturgical ministries for teens and young adults.

Goal 6: Expand ministry to families, especially families with young children.

We recognize that family catechesis is crucial to the growth in faith of children and parents. Children need to see their parents practicing their faith, and parents need to have the knowledge and tools to pass on that faith. Support for families so that parents can enter into worship at mass is a high priority. We propose expanding child care at one or more of the Sunday masses to include children up to age 5, through a combination of paid staff and volunteers. We propose to increase opportunities for families to participate in activities that are related to their faith, and to have masses periodically that are specifically geared to families with younger children.

Goal 7: Increase engagement with middle school, high school and young adult ministries.

We propose conducting a survey of middle school and high school youth to get their input on programs and activities that would meet their needs for fellowship and for growth in their faith. Continue to provide catechesis, increase opportunities for bible study, and provide opportunities to serve at mass and in the community. Focus on the young people of our parish through the Year of Youth.

Goal 8: Increase outreach efforts for parishioners to actively practice their faith through direct service to the community.

Parishioners wish to have opportunities to assist the poor and homeless in our community on a year-round basis. Through our enhanced database, communication, and sign-up capabilities, we will be able to connect individuals with organizations providing services, and will be able to connect parishioners with each other so that they can work together to provide help to those in need, both in our parish and in the larger community. We will work to strengthen communication with other churches and organizations that assist the poor to increase opportunities for collaboration.

Part Two: Specific Goals & Action Plans

GOAL 1: Update and maintain an accurate parish census to increase operational effectiveness.

Suggested Staff Advisors: Sarah Peterson & Lawanda Tassinari

Approximate Cost: \$10,000* (inquiry made to software company, waiting on response from PDS)

Supports Core Value (s): 1, 2, 3 and 4

Objective(s):

1. Eliminate outdated information from parish database.
2. Determine parishioner needs.
3. Increase engagement with parishioners.
4. Match existing parishioners with parish activities or other parishioners based on shared information.
5. Better utilize available resources (i.e. financial, physical, and human resources).

Action Plan:

- Appoint a person/team to lead the census effort and evaluate the need for a 3rd party independent contractor to complete work.
- Pull list of all parishioners from Parish Database System (PDS)
 - To create a list of parishioners to contact, first examine the list to identify known active parishioners by:
 - Active ministry participants and volunteers
 - Those who currently tithe (EFT, envelopes, etc.).
 - Those who give by envelope (within the last 6 months)
 - FUZZY: Those who open Flocknote messages within last 30 days.
 - Then create a list of parishioners who did not meet the criteria above to contact.
- Evaluate communication method based on list size (phone, email, or mail).
 - Contact non-active parishioners and confirm status as parishioners or not.
 - Examples of potential contact methods:
 - a. Call parishioners to ask whether they still consider themselves members of our church. (up to 3 calls)
 - b. If no response to calls, consider an email follow up.
 - c. If no response to call or email, mail the group and request return mail from post office
- Update the Parish data base with results
 - Create a system/process to keep the database accurate

GOAL 2: Use the census data to complete a needs assessment of parishioners.

Suggested Staff Advisor: Darcy Wharton

Potential Cost: \$ ***(Potential for a limited term contract OR with interests expressed in step 1, solicit volunteer to coordinate)**

Supports Core Value(s): 1, 2, 3 and 4

Objective(s):

1. Gather/update information about parishioners, including talents, interests, and needs.
2. Evaluate gaps between parishioner interest(s) and existing programs.
3. Determine need for additional programs to meet interests.
4. Connect parishioners with volunteer opportunities
5. Determine communication preferences of parishioners

Action Plan:

- Evaluate current parish software to determine how many additional fields can be stored in current software and if we can allow the parishioners to update their own data profiles. (Parish Data Systems has a PDS Connects for Online Community).
 - Use modern technology to log all confirmed members of the Parish.
 - Maximize use of software including use of Flocknote suite, Servant Keeper, Powerchurch and/or Churchsuite.
- Appoint/Hire Volunteer Coordinator who will oversee the following:
 - Create a new form – gather information about peoples’ needs, talents, interests, willingness to get involved.
 - Allow parishioners to determine contact preferences:
 - Do they like/read email/Flocknote
 - Do they utilize the parish app (my Parish)
 - Are there other communication methods which are preferred (e.g. text, social media)
 - Use additional information gathered to help organize and connect parishioners.
 - Example: seniors who need a help at home
 - Help to staff events/church needs by utilizing data about parishioner interests; contact potential volunteers for events. Find volunteers to help with/participate in Parish programs/activities
- Use a dynamic software program (updates records based on pre-set criteria) to identify parishioner categories.
 - Suggestions for categorization for communication and evangelization:
 - Regular attending (2 or more masses a month)
 - Occasional attending (1 mass or less a month)

GOAL 3: Improve communication to parishioners.**Suggested Staff Advisor:** Darcy Wharton**Potential Cost:** \$668 initial set-up + \$820/year subscription to Ministry Scheduler Pro**Supports core value(s):** 1 and 4**Objective (s):**

1. Determine communication preferences for parishioners
 - a. i.e. announcements, bulletin, personal contact, phone calls, internet, social media, video, email, text, visual displays, flyers.
2. Train parishioners on how to effectively utilize technology.
 - a. i.e. My Parish App, Ministry Scheduler Pro, etc.
3. Clearer communication about available sacraments & prayers (e.g. monthly anointing of the sick, etc.)

Action Plan:

- For those scheduling volunteers, invest in software which allows for operational efficiency and high engagement of parishioners. (Recommendation: Ministry Scheduler Pro)
- Investigate and create a communication plan which:
 - Constantly communicates with parishioners about events, parishioner needs.
 - Regularly communicate with larger community: who we are, what we do; what are the needs/how can we help. Methods of communication to include:
 - Flock notes
 - Improved use of social media
 - Written communication
 - Bulletin
 - Mailings
 - Parish website
 - Personal contacts
- Create an online presence directed specifically at youth, including social media, blogs, etc. Publicize existing social media (e.g. youth ministry Instagram account, etc.)
- Continually inform parishioners of new and existing programs that match their interests.
- Create a consistent mechanism for submitting prayer requests to the parish (paper, online, app, etc.) and allow others to visually read and pray for those requests.

GOAL 4: Utilize physical plant to provide a safe and welcoming environment.

Suggested Staff Advisors: Fr. Bony and Finance Council

Potential Cost: Cost would vary based on approval of action plan

Supports Core Value(s): 1, 2, 3 and 4

Objective(s):

1. Accessibility to all parts of church grounds (e.g. bathrooms, changing tables)
2. Ensure a safe environment (e.g. security cameras in and outside of buildings)
3. Improving church facility to enhance weekend experience (e.g. sound, lights, position of liturgical participants)

Action Plan:

- Hire a space planner (or find a parishioner who can help with design) to evaluate facilities
 - ADA compliant bathrooms (changing tables in all bathrooms)
 - Enhanced child care space
 - Position of liturgical participants
 - Choir facing parishioners (potential elevated risers)
 - Space for projectionists & equipment
- Prioritize Maintenance & Repairs, in coordination with Finance Council/Browning Reserve Study
 - Replace the roof. This will cost roughly \$350,000.
 - Identify and document all areas in the church grounds and buildings that may need repairs.
 - Create a priority list of church physical sections that are expected to require repair or replacement.
 - Make the bathrooms ADA compliant.
 - Install cameras for real time monitoring outside bathrooms by the teaching areas and throughout.
 - Install lights where the remote bathrooms are located to promote security for parishioners.
 - Consider options for comfort of pews
 - Add padded seats for the pews in the church.
 - More space between pews to allow for ease of kneeling
 - Investigate uses of 1-acre parcel of land attached to church grounds for Faith Formation, Outreach, Belonging, Youth activities and more.
 - i.e. community garden, retreat space, space for youth activities

GOAL 5: Make weekend worship/liturgy a priority and centerpiece of parish life.

Suggested Staff Advisors: Ministry Directors

Potential Cost:

Core Value(s): 1, 2 and 3

Objective(s):

1. Increased participation through involvement in the music to enhance the prayerful experience of the liturgy
2. Continue to proclaim the gospel in a way that is more challenging to all
3. Hospitality – welcoming all to mass, connecting new parishioners to the parish
4. Families – meaningful participation in mass for families: parents, children, and teens
5. Seniors, Sick/homebound, and special needs – address the special needs of older parishioners and others at mass

Action Plan:

1. Music
 - a. Sound/Software/Equipment/Acoustics
 - i. Hire a sound engineer to assess and recommend enhancements for equipment/facility. (Audio, acoustics, projection, computers). Suggestions for sound engineer to evaluate:
 1. Audio Mixer update, power amplifier, microphone preamplifier unit, multi-port connecting cords, cord replacement, microphone replacement to improve sound quality, speakers, music and microphone stands. Placement of choir members behind amplified instruments to prevent sound bleed to the choir. Run musician amplifiers through central sound system
 2. Meet with music ministers to obtain input/feedback
 - ii. Ensure that computers, software & projection system are modern and updated regularly.
 - b. Provide support for the Music ministry
 - i. Develop a youth choir & teen choir/band (potentially rotating masses).
 1. Children's Choir members ages 7 – 12.
 2. Teen choir to be ages 13 to 18 and would prepare them for adult choir.
 - ii. Special Occasion Choir – funerals, holiday masses, other liturgies, etc.
 - iii. Encourage original music from the music director at various masses
 - iv. Other concert/music activities for fundraising and church activities.
2. Homilies
 - a. Continue to connect readings to every day experiences and to all age groups
 - b. Potential guest speakers (e.g. mother on Mother's Day)
3. Hospitality
 - a. Continue having welcome table available at all masses
 - b. Recruit mentor families for new parishioners
4. Families
 - a. Childcare during mass
 - i. If paid staff is not available, build a robust co-op system for childcare during mass
 - b. Children's Liturgy
 - i. Consistent published schedule
 - c. High school youth involved as lectors, EMCs, ushers, musicians/choir, and a/v support
5. Seniors / Sick and Homebound / Special Needs
 - a. Research possibility of providing transportation to mass for parishioners who need assistance
 - b. Check headsets for hearing impaired and replace defective units.
 - c. Assess disability issues for disabled parishioners

Goal 6: Expand ministry to families, especially families with young children.

Suggested Staff Advisor: Kris Dahla

Potential Cost:

Core Value(s): 1, 2, 3 and 4

Objective(s):

1. To provide childcare at Sunday masses for children up through kindergarten.
2. To provide a safe, clean, and welcoming environment for the children.
3. To provide opportunity for family catechesis through activities.

Action Plans:

- Provide childcare at Sunday masses
 - Provide consistent childcare for children Kindergarten age and younger.
 - Recruit teens and empty nesters to work in childcare.
 - Register parents who use the program as volunteers to help with childcare.
- Upgrade the environment (including play area) where child care is provided to make it more inviting.
- Family Activities
 - Once a month, provide an opportunity for families to join an activity which incorporates catechesis.
 - i. Continue special events such as Family Advent night, Family Prayer Night
 - Consider a quarterly family mass where the whole liturgy has involvement of young children.

Goal 7: Increase engagement with middle school, high school and young adult ministries.

Suggested Staff Advisors: Jennifer Gordon & Nancy Von Thaden

Potential Cost:

Core Value(s): 1, 2, 3 and 4

Objective(s):

1. Provide effective and engaging catechesis so that youth continue to grow and mature in their faith.
2. Provide opportunities for fellowship so that youth can experience the faith in community
3. Develop consistent plans to address the transition from Junior High to High School Youth Ministry, and from HS Youth Group to Young Adult Group, and from Young Adult to Adult Faith Formation,
4. Provide opportunities for service, both within the Parish, and in the community, so youth are integrated into the life of the Parish and live the faith in the world

Action Plans:

- Survey the teens (High School students and Edge) in a written and open communication forum how to best design the program – feedback on confirmation prep process, as well as ongoing needs for fellowship and faith-sharing
- Provide service opportunities at all masses
 - Invite them to participate in mass ministries (music, lectors, welcome table, eucharistic minister, projectionist)
 - Encourage teen participation in Sunday 5:15 music (musicians and choir)
- Making youth aware of service opportunities within the parish and the community
- Increase use of social media to connect with teens and young adults, including Snapchat, Twitter, Facebook, Instagram, Tumblr, Pinterest
- Coordinate Young Adult and HS Youth Ministry activities with other parishes
- Consider enhancements to youth experience.
 - N.E.T. Ministries
 - <http://www.netusa.org/>;
 - <https://www.flipsnack.com/netministries/net-ministries-signature-piece-ftmyt00lu.html?0=netministries>
 - N.E.T. is already being used for retreats; expand to include Discipleship Team (this would be a major commitment – need more information if we want to pursue this)
 - LifeTeen
 - High School series strengthens teens catholic identity.
 - College Life
 - Online series to keep kids connected to their catholic faith

Goal 8: Increase outreach efforts for parishioners to actively practice their faith through direct service to the community.

Suggested Staff Advisor: Deacon David Haproff

Potential Cost:

Core Value(s): 2 and 3

Objective(s):

1. Provide year-round support for poor and homeless (not just during Advent and Lent).
2. Identify programs that match parishioners' interests/needs
3. Find existing organizations and churches to collaborate with outreach projects.
4. Provide activities at church that can include the greater Rocklin community, not just the parish.

Action Plan:

- Year-round Poor and Homeless Support
 - Continue efforts with Gathering Inn (poor and homeless), Get on the bus (prison visitation)
 - Ongoing food collection for food pantry
 - Develop community garden in the unused land near the Parish.
- Outreach
 - Identify areas where parishioners are interested in volunteering (see collaboration for outreach opportunities)
 - For parishioners with expressed needs, connect with appropriate resource.
 - Examples: Meals, home improvement, social interaction, sick and homebound
- Collaboration
 - Keep current information on local entities providing social services in our area
 - i.e. county agencies from offices on Roseville – Rocklin border, City of Rocklin.
 - This should include how to reach individuals from each entity.
 - Identify local churches from all denominations in the greater Rocklin area who have interests in collaborating on outreach activities.
 - Conduct needs assessment in association with other entities in Rocklin.
 - Create a list of 10-15 areas of need in our community.
 - Create five coordinated projects of outreach as collaborative efforts with our Rocklin community.
 - Select outreach efforts that are from diverse categories (e.g. music, food for homeless and those living in poverty, helping those in need find services, generate teams to plan for effective outreach).
 - Create action teams to support community crisis
 - e.g. earthquakes, floods, fire, mass casualty
 - Potential collection site for single item for distribution (e.g. bottled water, etc.)
- Community activity
 - Concert to raise money to support a specific cause

Appendices

Appendix A - SS. Peter & Paul Parish (Informational Survey)

Appendix B - Expanded Survey Summary on Tableau Public Tableau Public

- Link on Parish website :
<https://public.tableau.com/profile/alana.welz#!/vizhome/ExpandedSurveySummary2017/ExpandedSurveySummary2017>

Appendix C - Parish Survey Summary provided to parish at masses November 2017 and December 2017

- On Parish website:
<https://d2wldr9tsuuj1b.cloudfront.net/2163/documents/2017/12/For%20Parish%20Website-survey%20results.pdf>

Appendix A: SS. Peter and Paul Information Survey

SS. Peter & Paul Parish

Informational Survey

General Questions:

Please check one box that best describes you.

SS. Peter & Paul has been my parish for.....

☐ 0 to 5 years ☐ 6 to 10 years ☐ 11 to 15 years ☐ 16 years or more

My attendance pattern at weekly Mass is best described as

☐ Weekly ☐ Bi-Weekly ☐ Monthly ☐ Major Holidays ☐ Yearly

What best describes me becoming a Catholic?

☐ Cradle Catholic ☐ Converted as a Youth ☐ Converted as an adult ☐ Not Catholic

SS. Peter & Paul's campus is an inviting environment for my worship needs.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

SS. Peter & Paul Parish currently meets my faith needs and shouldn't change.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

SS. Peter & Paul Parish offers an ample amount of opportunity to engage and interact with other parishioners.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

Specific idea(s) to improve the overall experience at SS. Peter & Paul Parish.

Worship (Liturgy):

Homilies are thought provoking; they challenge me to critically think and examine my faith.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

Weekend Mass is an inviting environment and a main reason that SS. Peter & Paul is my parish.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

If desired, I have been given the opportunity to be actively involved in the Mass related ministries.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

The weekend Mass times at SS. Peter & Paul Parish are convenient for my schedule.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

Specific idea(s) to improve the worship (liturgy) experience at SS. Peter & Paul Parish.

Witness (Evangelization):

SS. Peter & Paul is currently doing an adequate job with faith formation with our youth, young adults, and adults.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

SS. Peter & Paul is currently providing a robust program to initiate new members into our faith (RCIA).

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

SS. Peter & Paul is currently doing a sufficient job of reaching out to new parishioners and providing an inviting environment.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

SS. Peter & Paul currently does a good job of working collaboratively with other faith communities in the area to ensure that those in need get to "witness" the love of God and love of neighbor.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

Specific idea(s) to ensure that everyone in need "witnesses" the love of God at SS. Peter & Paul Parish.

Service (Charity):

Currently, SS. Peter & Paul offers service to our community in an appropriate and relevant manner.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

Currently, SS. Peter & Paul has a variety of opportunities for me to get involved in a service ministry.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

Should SS. Peter & Paul, as a parish in Rocklin, look to increase services in the following areas?

☐ Yes ☐ No ☐ No Opinion (If yes, rank in order of importance, with #1 being of most importance).

____ World ____ Country ____ State ____ Greater Sacramento ____ Placer County

Currently, the parish communication is ample to ensure that I am aware of service opportunities available at SS. Peter & Paul.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

Specific idea(s) to improve the service (Charity) opportunities at SS. Peter & Paul Parish.

Fellowship (Agape):

SS. Peter & Paul offers parishioners ample opportunities to get involved in fellowship.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

SS. Peter & Paul is a faith community that is open to a variety of different faith enrichment opportunities.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

SS. Peter & Paul's current spiritual enrichment calendar offers a variety of days and times to work with my availability.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

Currently, the communication is ample to ensure that I am aware of spiritual enrichment opportunities that are available at SS. Peter & Paul.

☐ Strongly Agree ☐ Agree ☐ Disagree ☐ Strongly Disagree ☐ No Opinion

Specific idea(s) to improve fellowship (Agape) opportunities at SS. Peter & Paul Parish.

Other Comments:

My age is ☐ 7-18 ☐ 19-30 ☐ 31-60 ☐ 60+

Print Name (Optional) _____ Telephone (Optional) _____

Appendix C: Expanded Survey Summary proived to parish

5-Year Pastoral Planning Team Update

Dear Parishioners:

A special thanks to all who completed our Parish Survey in January of this year. The data and information we gathered will help us examine our Parish's needs, strengths, weaknesses and challenges in planning for the future.

Tabulating and compiling the responses that were submitted was a labor intensive task. We are grateful so many responded to the survey. The survey is just one part of the data-gathering process for the planning team.

On the following pages, you will find a detailed report of the survey results. This valuable information will provide a basis for understanding. These results will give insights in creating a plan for continuing and enhancing our growth as a faith community.

Let us discuss and draw upon it to better understand our Parish and become stronger as a sharing community, ever mindful that it is our faith in Christ Jesus that makes each of us equal with each other (Colossians 3:11).

THANK YOU!



Parish Survey Summary

The Saints Peter and Paul Parish Survey was distributed to those attending mass on January 28-29, 2017.

The purpose was to obtain information and gain insights from our parishioners to help in planning for the next five years. All ages were encouraged to participate. Respondents could choose to remain anonymous.

The survey was conducted in two formats, on paper and online. Parishioners were encouraged to take survey forms to those not in attendance. An electronic reminder was also sent to encourage participation online.

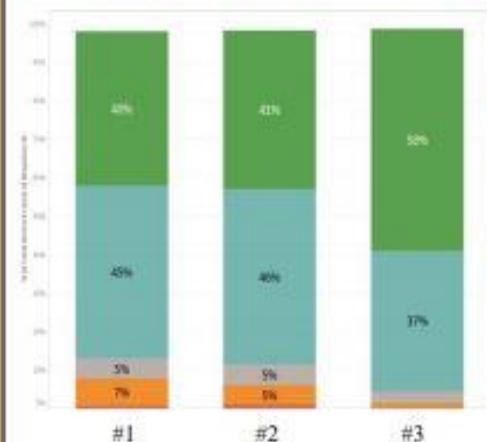
The survey questionnaire had 6 parts: Section 1—General Questions, Section 2—Worship (Liturgy) Experience, Section 3 —Witness (Evangelization) Experience, Section 4 — Service (Charity) Experience, Section 5 — Fellowship (Agape) Experience, and finally, Section 6—Other Comments.

Who responded?

- There were 1197 total responses to the survey or 75% response rate based on the average weekend mass attendance (1600 in 2016).
- **Parish Tenure:** 25% have attended 0-5 years. 14% have attended 6-10 years, 21% have attended 11-15 years, 36% have attended 16 years or more and 4% did not answer.
- **Mass Attendance:** 76% attend weekly, 8% attend bi-weekly, 7% attend monthly, 3% attend on Major Holidays, 1% attend yearly, and 5% did not answer.
- **Age Group:** 10% were 7-18 years old, 3% were 19-30 years old, 39% were 31-60 years old, 39% were 60 years old or older, and 9% did not answer.
- **Type of Catholic:** 6% converted as a youth, 9% converted as an adult, 70% are cradle Catholics, 2% are not Catholic, and 13% did not answer.

Legend

Strongly agree Agree No opinion Disagree Strongly disagree



Section I: Overall Parish Experience

#1: SS. Peter & Paul Parish currently meets my faith needs and shouldn't change.

#2: SS. Peter & Paul Parish offers an ample amount of opportunity to engage and interact with other parishioners.

#3: SS. Peter and Paul's campus is an inviting environment for my worship needs.

Open-Ended Insights (255 responses)

While most expressed satisfaction, many provided suggestions for growth which included:

- More welcoming to newcomers, mentoring
- Increase participation in parish ministries
- More parish wide social events
- Small groups in parishioner homes
- Evening and weekend activities
- Dynamic music and updated sound technology
- Interactive relationship of homilies to daily life incorporating humor.

Section II: Worship (Liturgy) Experience

#4: Homilies are thought provoking; they challenge me to critically think and examine my faith.

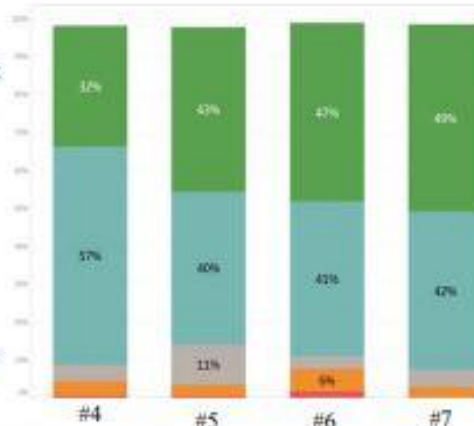
#5: If desired, I have been given the opportunity to be actively involved in the mass related ministries.

#6: The weekend mass times at SSPP are convenient for my schedule.

#7: Weekend mass is an inviting environment and a main reason that SSPP is my parish.

Open-Ended Insights (259 responses)

- Mass times prompted 99 suggestions, all varied in desire for time.
- Most are satisfied with homilies. Desire uplifting message with practical suggestions for living Christian life.
- Music should be inspiring, easy to sing, praise, upbeat. Choir should be strong, leading the congregation.
- People generally like the projected words.
- Would like to see more youth involvement in music and mass



Section III: Witness (Evangelization) Experience

#8: SSPP currently does a good job of working collaboratively with other faith communities in the area to ensure that those in need get to 'witness' the love of God and love of neighbor.

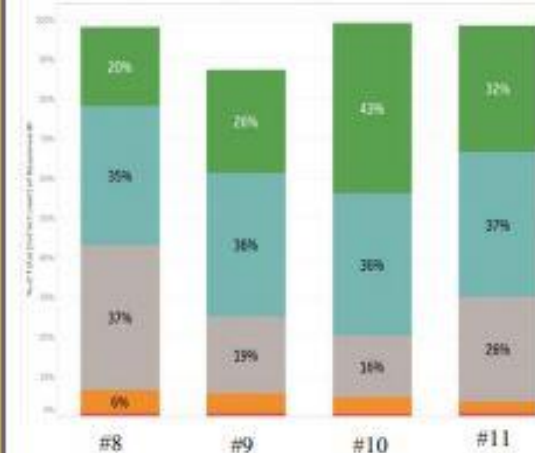
#9: SSPP is currently doing a sufficient job of reaching out to new parishioners and providing an inviting environment.

#10: SSPP is currently doing an adequate job with faith formation with our youth, young adults and adults.

#11: SSPP is currently providing a robust program to initiate new members to our faith (RCIA).

Open-Ended Insights (255 responses)

- Many felt they didn't have the information to respond
- Young adult program needed to include outreach, service opportunities, bible study and social activities.
- Improve high school ministry: more organized activities, collaborate with other youth groups in the area
- Desire for year-round activities to help the poor.
- Better outreach and service to elderly and sick.
- Emphasize welcoming activities, including mentoring.



Section IV: Service (Charity) Experience

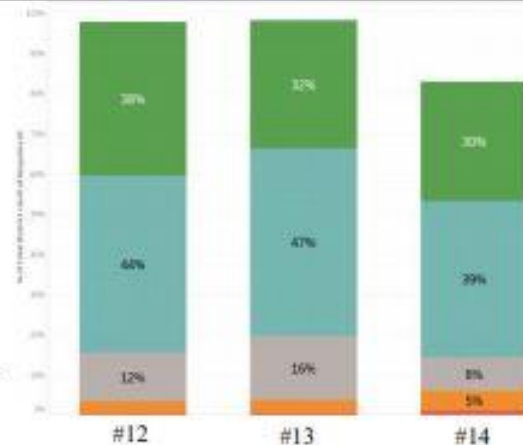
#12: Currently, SSPP has a variety of opportunities for me to get involved in a service ministry.

#13: Currently, SSPP offers service to our community in an appropriate and relevant matter.

#14: Currently, the parish communication is ample to ensure I am aware of service opportunities at SSPP.

Open-Ended Insights (162 responses)

- Increase services to our local area/Placer County.
- Year-round opportunities for service AT THE PARISH beyond Gathering Inn.
- More hands on involvement with charitable organizations
- More awareness/involvement with seniors, the sick, and shut-ins (i.e. home repairs, transportation, meals, and socializing)
- Visit nursing homes and hospitals. (Involve youth with seniors)
- Increase awareness of service opportunities with varied times/days



Section V: Fellowship (Agape) Experience

#15: SS. Peter & Paul offers parishioners ample opportunities to get involved in fellowship.

#16: SS. Peter & Paul is a faith community that is open to a variety of different faith enrichment opportunities.

#17: SS. Peter & Paul's current spiritual enrichment calendar offers a variety of days and times to work with my availability.

#18: Currently, the communication is ample to ensure that I am aware of spiritual enrichment opportunities that are available at SS. Peter & Paul Parish.

Open-Ended Insights (150 responses)

- More inviting/welcoming to new people joining existing groups (mentoring)
- More retreat days/weekend
- Sports programs (i.e. hiking cycling) for families
- Comments regarding dates and times of spiritual enrichment reflected peoples' circumstances and availability. (evening/ weekend for working people, Mid-day activities for retirees/stay at home parents)
- Fellowship activity after 5 p.m. Saturday, 5:15 p.m. Sunday masses
- Generally, there was praise for current communications efforts, specifically Flocknotes, bulletin and website
 - Increase use of social media for parish communication (Facebook, Twitter)
 - Add details in bulletin, more announcements at mass
 - Fr. Bony mentioning activities from the pulpit
 - Personal invitation by parishioners (in person/telephone)
- Family activities after mass (esp. Sunday a.m.) Small groups to discuss faith/life questions
- Retreats for parents and teens, monthly family nights, activities for families with small children
- Couples ministry/date nights/couples fellowship
- Monthly family nights

Section VI: Other Open-Ended Comments

Some suggestions for improvement not addressed elsewhere included:

- More recruitment of EMCs (Extraordinary ministers of communion) and ushers
- Outreach program/personal visits with registered parish members who are not active
- Better awareness of special needs/disabled kids needs
- Form a teen band and have them play at mass with more contemporary music
- A.C.T.S. ministry (Adoration, Community, Theology, Service)
- Keep parish office open late one evening/week
- Christmas boutique to attract community to our premises (not just our parish)

Legend

- Strongly agree
- Agree
- No opinion
- Disagree
- Strongly disagree

Overall Assessment

- Overall, parish is doing well – high levels of satisfaction in many areas.
- We are a caring community – parishioners want to help the needy, want to do more, especially in our local community. People are unsure about how to get involved, what opportunities are available. More communication is needed.
- Parishioners want interaction and collaboration with other faith communities and other local Catholic Churches – pool resources to be more effective.
- We need better outreach and more engaging programs for our High School Youth and Young Adults.
- Parishioners desire a social connection, support for married couples, families, seniors. Social activities can be part of larger community outreach.
- Parishioners want our community to grow, as a welcoming environment with vibrant liturgy, including great music and great homilies.

Next Steps

Parish Survey

- Provide copies of 4 page Parish Survey Summary at all masses and parish office.
- Publish Parish Survey Summary with additional detail on the parish website.
- Present Parish Survey Summary to the parish at all four masses
- Conduct “open house” sessions with parishioners to answer questions

Additional Data Collection

- Survey parish staff (including Fr. Bony), parish council, ministry leaders, and key ministry volunteers
- Follow-up interviews with parish staff and others as needed
- Collect demographic data and financial data (may include survey or interview with Finance Committee)
- Gather information from other faith communities, Catholic churches, community programs in the area

Develop 5-Year Parish Pastoral Plan

- Review and assess data collected- SWOT: Strengths/Weaknesses/Opportunities/Threats or Concerns
- Review suggestions from the community for specific changes/improvements
- Formulate preliminary recommendations
- Conduct additional information-gathering sessions with key stakeholders (Parish Council, Finance Council, parish staff and ministry leaders)
- Present recommended plan to Parish Council for review
- Finalize plan based on Parish Council feedback
- Parish Council presents the plan to the parish – at mass, town hall meetings
- Implement plan

Conduct follow-up parish survey (to be done yearly to assess progress towards goals)

Continue to report progress to Parish Council at monthly meetings

Timetable

- Complete data gathering by **March 31, 2018**.
- Formulate preliminary recommendations by **June 30, 2018**, for initial review by Parish Council.
- Finalize plan by **October 31, 2018**.

Pastoral Planning Team

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